



BUNBURY PARISH PASTORAL COUNCIL MEETING

**Bunbury Parish Hall 6pm
Wednesday 7 February**

MINUTES

		BCC Representative Deborah Garbutt Co-opted	A	Irene Rodgers Representative Worship Pillar	P
Father Pierre Repuyan Ex Officio EXC	P	St Mary's Representative Chairperson EXC Helen Brown	P	Ryan Mallaby Representative Outreach Pillar	A
Father Jayan Johnson HGN Ex Officio EXC	A	Melanie Stapleton St Joseph's Representative Co-opted	A	Dave Maguire Representative Formation Pillar	P
Father Victor Lobo Ex Officio EXC	P	Ralou Millan	P	Lesley Seale Representative Hospitality Pillar	P
Brian Castieau Ex Officio PFC	P	Helen Mary Sykes	P	Liz Lomax Secretary	P
Safeguarding Officer Co-opted Kath Fenton	P	Matthew Monisse Vice- Chairperson	P	Ronaldo Maiolo Youth Representative	P

Item	Time		Details	Action	Person Responsible/ Timeframe
Welcome	1-2 mins	Helen			
Introduction	5 mins	Father Victor			
Apologies			Deborah Garbutt Melanie Stapleton		

<p>Prayer</p>	<p>1-2 Minute s</p>	<p>Helen</p>	<p>Year of Prayer Prayer begins in God. "The living and true God tirelessly calls each person to that mysterious encounter known as prayer. In prayer, our faithful God's initiative of love always comes first; our own first step is always a response" with this in mind let us pray St Francis' Prayer.</p> <p>Lord, make me an instrument of your peace, Where there is hatred, let me sow love; where there is injury, pardon; where there is doubt, faith; where there is despair, hope; where there is darkness, light; where there is sadness, joy; O Divine Master, grant that I may not so much seek to be consoled as to console; to be understood as to understand; to be loved as to love. For it is in giving that we receive; it is in pardoning that we are pardoned; and it is in dying that we are born to eternal life.</p> <p>Request for someone to lead prayer at the next meeting: Helen-Mary</p>		<p>Helen Mary</p>
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Acknowledgement of Country	1-2 mins		We wish to acknowledge the traditional custodians of this land that we are meeting on, the Wardandi People of the Noongar Nation. We pay respect to their elders past, present and emerging and commit to walking in a spirit of Reconciliation as we walk respectfully together on this land and its waterways.		
Diocesan PPC Statutes	10-15 minutes 10-15 minutes	Fr Pierre Helen	<p>Now in a position to look at the statutes.</p> <p><i>The way to understand the church is to be a part of its life. The Cathedral stands for the Kingdom of God.</i></p> <p>Presentation and discussion Section D</p> <p>Presentation and discussion Section C What positive things have been implemented in the Parish throughout 2023?</p> <p><i>The celebration of anniversaries, organization of the provision of a wake for a Deacon, strong multicultural community in the parish (we are drawing them into the parish and using their skills and talents), the morning teas build people old and new, Feast of Christ the King and the range of people that were congregated for the mass, the Christmas lunch for the community.</i></p> <p>What would you like the PPC to focus on this year/ going forward?</p> <p><i>Going forward - Build</i></p>	Prayer	

			<p><i>community, non practicing Catholics – outreach/drawing back, reach out to those who are not at the table, communication of initiatives being undertaken by the PPC (ie sound system), outreach, evangelization and catechesis, dialogue with the community, generosity with our welcoming, saying hello to others at the beginning of mass.</i></p>		
Executive Committee			<p>Father Pierre Repuyan Father Jay Johnson Father Victor Lobo Chairperson – Helen Brown Vice Chairperson – Matthew Monisse Secretary – Liz Lomax</p>		
Minutes of previous meeting			<p>Consider the accuracy of the minutes.</p> <p>Motion: That the minutes of the meeting on 8 November be accepted. Accepted: Kath Fenton</p>		
Matters arising from previous minutes			<p>1. Parish Sustainability Plan <i>Need to identify within the plan what we have started and what we still need to skill do. Update in Parish Bulletin. Get updated proposal out to the PPC before extending to the community.</i></p> <p>2. Feast of Christ the King – debrief <i>Many positive comments made. Great to see so many people there, health and safety was a concern – OHS problem. Challenging conditions. Suitability of</i></p>		

			<p>venue – perhaps mass in the Cathedral or gathering elsewhere. Explore BCC. A risk assessment conducted. Good attendance after the mass.</p> <p>Negative email was received. Overall, the sense of community was great, despite the challenges.</p> <p>3. Cathedral Sound system A committee has been led by Dave. See email from Dave (include in minutes). Recommendations made. Write a letter to the Parish Finance Committee setting out what the PPC would like to do. The PPC need a record of what they have been doing in regards to fixing this problem.</p> <p>Add the email of the quote to the letter.</p> <p>The PPC then need to approach the Diocese for further consultation.</p> <p>4. Lenten program - Dave Dave is running one. Aim at looking at getting more groups not just singles. The strength is in the group. It is felt though that the Lenten program should be a voluntary thing. The PPC can invite people to run a group and put their names down.</p>		
Stewardship Pillar Committees			Outreach Pillar – Update Ryan		

			<p>Worship Pillar – Update Irene</p> <p>Formation Pillar – Update Dave</p> <p>Get school reps to bring together ideas for the ways to further develop Parish/school relationships. Activities that will foster a deepening and growth of school/parish relationships.</p> <p>BCC – weekly mass before school an option.</p> <p>Hospitality Pillar – Update Lesley</p>		
Subcommittees			<p>Youth Movie night</p> <p>Update Ronaldo/Matthew</p>		
Correspondence			<p>In</p> <p>Email from Dardanup Josephite Companions re Sr Pauline Dundon’s 50th Anniversary of consecrated life as a Sister of St Joseph of the Sacred Heart.</p> <p>Out</p>		
Pastoral Matters					
Safeguarding Report		Kath Fenton			
<p>Reports</p> <p>Due to parishadmin1@bunburycatholic.org.au</p> <p>At same time as agenda items to ppc.secretary@bunburyparish.org</p> <p>ppc.chair@bunburyparish.org</p>					
Motions arising from reports					

<p>General Business Items to note and discussion</p>			<p>1. Please note protocol for future meetings. When asked for thoughts/comments during General Business State the issue/concern/proposal. It will not be discussed at this time. The Chair will ask PPC Members present to “Raise your hand if you wish to support considering this matter at a future meeting.” If the majority (half plus 1) raise their hands then... The person who proposed the matter will be asked to provide a detailed proposal to be considered and added to the agenda in a timely manner. Please note that there is considerable planning that goes into ensuring we keep to the one-hour meeting while allowing time for meaningful discussions.</p> <p>2. Proposing Agenda items for PPC Meetings Agenda items must go to the PPC for consideration. Process is as follows: Email the PPC Secretary or Chair. Item will be recorded and presented at the PPC meeting. Time will be given for consideration of the following: 1. Is this a PPC issue? Can the PPC bring about change? Is the PPC willing to discuss at a future PPC Meeting?</p>		
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			<p>If consensus is reached then Go to next level to table as an agenda item. Because you call for it, it may not be discussed, it may be considered.</p> <p>Dave - Lenten program. To encourage the members of the council to take a leadership role in promoting the program by participation and formation of groups. Cathedral Acoustics. To update the council and have approval to engage the architect to make recommendations for correcting the reverberation that muffles voice transmission.</p> <p>Sr Pauline Dundon's Golden Jubilee 1.Cake has already been ordered from Passionate Baker. Cost to be covered by parish. 2. Josephite Companions available on the day - Maria Allan, Johanna Hynes Parishioners – Kath Fenton, Ursula Karkour, Rita Piparo</p>		
Prayer					
Meeting Closed			7.22pm		
Upcoming Council Meeting			14 March 6pm		