

BUNBURY PARISH PASTORAL COUNCIL MEETING

Bunbury Parish Hall 6pm

Wednesday 10 May 2023

MINUTES

Bishop Gerard Holohan Ex Officio	A	BCC Representative Co-opted TBC	A		
Father Pierre Repuyan Ex Officio EXC	P	St Mary's Representative Chairperson EXC Helen Brown	P		
Father Jayan Johnson Ex Officio EXC	P	Melanie Stapleton St Joseph's Representative Co-opted	P		
Brian Castieau Ex Officio PFC	P	Ralou Millan	P		
Safeguarding Officer Co-opted Kath Fenton and Doreen (Shared role)	A	Helen Mary Sykes Secretary EXC	P		
Ronaldo Maiolo Youth Representative Co-opted	P	Matthew Monisse Vice- Chairperson	P		

Item	Time		Details	Action	Person Responsible/ Timeframe
Welcome	1-2 mins	Helen	Formal welcome of Helen Mary to PPC		
Prayer	1-2 mins	Father Pierre		Prayer	Helen Mary
Acknowledgement of Country	1-2 mins		We wish to acknowledge the traditional custodians of this land that we are meeting on, the Wardandi People of the Noongar Nation. We pay respect to their elders past, present and emerging and commit to walking in a spirit of Reconciliation as we walk respectfully together on this land and its waterways.		
Executive Committee			Father Pierre Repuyan Father Jay Johnson Chairperson – Helen Brown Vice Chairperson – Matthew Monisse Secretary – Helen Mary Sykes		
Minutes of previous meeting			Consider the accuracy of the minutes. Correction to number of		

			<p>representatives made prior to sending out agenda.</p> <p>Motion: That the minutes of meeting dated 19 April be accepted. Seconded: Brian</p>		
Matters arising from previous minutes			<p>1.Prayer Intentions (Examples) Brian explained this for those who were not at the last meeting. Creates awareness for Mass being offered for a number of reasons. Discussion held. Variety of intentions. A structure needs to be in place – already planned and then added to. Requests sent through to the parish office. Importance of building community, developing the sense of belonging. Visually caring for one another. Holy Father’s intentions. Differentiate between general prayer intentions and specific Mass intentions. Put into the Bulletin that we are asking for prayer intentions</p> <p>2.Designs for badges (Examples) Examples shown to those present at meeting. Discussion held around the possibility of employing a graphic Artist to create a parish logo modelled on the logo for St Mary’s Cathedral in Perth. The colour green suggested as it relates to St Patrick.</p> <p>3 Worship Pillar – progress towards a meeting and development of core group. Sr Kerry Willison RSM</p> <p>4. Follow up WWC Safeguarding protocols. Legal requirement. Can access online need to have done for the next PPC. Helen Mary stressed the importance of completing relevant safeguarding forms. Helen Mary will investigate the protocol and forward information to members</p> <p>5. Refer sound system issues to PFC. A note in the bulletin to inform parishioners of the steps being taken to try to make the system workable. Teach people how to connect to the hard of hearing loops.</p>	<p>Plotting of the Liturgical Calendar for the Parish. – This will include, prayer intentions, Mass intentions and thanksgiving for Ordination Bishop Gerard, Father Pierre, Father Jayan and Monsignor John Finlayson</p> <p>Draft article for bulletin</p> <p>Parish Logo to investigate.</p> <p>Invitation Letter to be sent to those parishioners involved in Worship Pillar.</p>	<p>Working Party Helen and Pierre and Melanie.</p> <p>Draft ready for next PPC Meeting</p> <p>Helen Mary</p> <p>Present at next PPC meeting</p> <p>Helen Copy attached to minutes of this meeting.</p> <p>All members of PPC</p> <p>Completed before next PPC Meeting</p>
Correspondence			<p>In Email requesting Sundowner for the Leschenault CWL PPC believes that this was sent to us in error.</p>		<p>No action required.</p>

			Out		
Pastoral Matters		Father Pierre	<p>Impression of PPC Members on the documents provided at previous meeting.</p> <p>We are in the process of completing the PPC</p> <p>Need to create a parish pastoral plan. Keen to get the Outreach Pillar up and running as quickly as possible. This is our mission and this is what we want to achieve in the next 3 years.</p> <p>Father Pierre talked to the Strategic Plan</p> <p>Core can be found in the Scripture and the catechism. Draw from these documents while the living of parish life.</p> <p>Prayerful discernment.</p>	PPC Members to read documents and become familiar with them.	Ongoing
Safeguarding Report			None tabled		Helen Mary to present at next meeting
Reports Due to parishadmin1@bunburycatholic.org.au At same time as agenda items to ppc.secretary@bunburyparish.org ppc.chair@bunburyparish.org	Brian	Finance SGO St Joseph's St Mary's BCC Formation Service Outreach Worship	Not tabled		
Motions arising from reports			<ol style="list-style-type: none"> 1. 2. 3. 4. 		
General Business Discussion	Matthew		<ol style="list-style-type: none"> 1. Suggestion that schools are provided with the weekly Parish Bulletins and distributed to parents - This is to develop parish/school relationship. 2. Evangelisation through media platforms – electronic/social/print Moinitor in Cathedral cloister not functional and too small Functional display boards 3. Future Planning – a section for Ronaldo to speak on behalf of the youth to ensure a voice. 4. Revisit what has been undertaken regarding remodeling of the confessionals in the Cathedral. At present confessionals are being held in the Blessed Sacrament Chapel. Suggested that a sign be put on the door informing parishioners of confessions taking place. 	Add to next agenda	Helen

			<p>5. Worship Pillar June 3rd Sr Kerry Willison Addressing Clergy for their PD day and will present two sessions to those attending the Worship Pillar Workshop.</p> <p>6. Helen Mary is not comfortable with the role of being the Secretary as she has no background into the workings of the PPC. Father Pierre - Respect your point of view. Perhaps with the new members of the PPC we will get someone to fulfil the role. Helen Mary is happy to work alongside someone and may look at the role in the future.</p>	<p>Invitation distributed using Flocknote and via Bulletin Entry "PPC POST"</p>	Helen
Prayer			Led by Ronaldo		
Meeting Closed	7pm				
Upcoming Council Meetings			<p>PPC Agenda items Monday 5th June PPC Executive Meeting Wednesday 7th June PPC Meeting Wednesday 14th June</p>		