



BUNBURY PARISH PASTORAL COUNCIL MEETING

Bunbury Parish Hall 6pm Wednesday 9 September 2026 MINUTES

Bishop George Kolodziej Ex Officio		Simon Jones BCC Representative	P	Shylet Benhura Elected Member	A
Father Pierre Repuyan Ex Officio	P	Paul Cronin St Mary's Representative	A	Helenmary Sykes Elected Member Safeguarding Officer	P
Father Nathan Barrie Ex Officio	A	Syro-Malabar Representative	A	Bruddie Paypon Elected Member	A
Father Joel Villanueva OSJ Ex Officio	A	Stephen Hinton Leader Formation	P	Tawanda Benhura Elected Member	P
Brian Castieau PFC Ex Officio	A	Anne Mallaby Co-Leader Outreach	A	Helen Brown Elected Member Co-Leader Worship Chairperson	P
Liz Lomax St Joseph's Representative Co-Leader Worship Deputy Chair Secretary	P	Ryan Mallaby Co-Leader Outreach	A	Chris De Freitas Leader Hospitality	A

Acknowledgement of Country

The Bunbury Parish Pastoral Council acknowledges the traditional custodians of the land that we are meeting on, the Wardandi People of the Noongar Nation. We pay respect to their elders' past, present and emerging and commit to walking in a spirit of Reconciliation as we walk respectfully together on this land and its waterways.

Executive Committee

Father Pierre Repuyan
Helen Brown
Liz Lomax

Meeting Protocols

- Be punctual**
Being on time for meetings shows respect for the task at hand and courtesy to the rest of the meeting attendees.
- Be Prepared**
Please ensure that you have taken the time to read the agenda for the upcoming meeting, the minutes of the previous meeting and relevant materials.
- Actively listen and participate with an open heart and mind**
- Participate in one conversation at a time**

5. Speak clearly

When you speak during the meeting, make sure to speak loudly and clearly so everyone can hear you.

6. Follow the agenda

Staying on topic is preferred because it reduces time wasted on tangents. If you can, lead the conversation back to the original topic if you notice it has drifted to an unrelated subject.

PARISH PASTORAL PLAN

□ WORSHIP

Priority: Centrality of the Eucharist

The following matters need to be attended to prior to adopting a worship pastoral plan action: [1] the Cathedral sound system, [2] the proposal to install audio-visual devise. It is imperative that the Bishop of Bunbury's views are sought prior to any planned action. In consideration thereof, the worship committee will initiate opportunities for priests and church ministers to undergo training in the area of public speaking.

Priority: Welcoming and Joyful Liturgy

The worship committee will facilitate the introduction of a Mass Commentator who will [1] greet, welcome and introduce the Mass to the congregation by way of introducing the assigned Scripture Readings, and [2] will take on the reading of the Prayer of the Faithful.

□ FORMATION

Priority: Expanding Formation and Outreach Through Social Media Engagement

The formation committee will work with the parish in upgrading our parish website which will be the primary platform to undertake the delivery of formation to parishioners and those beyond our church pews. Other platforms such as Facebook, Instagram, etc. will be considered consequently. The formation committee will assist with content writers for the website upgrading.

Priority: Creative and Compassionate Evangelisation Through Leadership Formation

The formation committee will engage with Bishop George Kolodziej SDS DD in considering a parish renewal, with the view and hope of training church leaders and the general congregation to be evangelisers.

□ OUTREACH

Priority: Strengthening and Expanding Outreach Ministries

The outreach committee will continue delivering its 'free lunch' outreach to people who are experiencing homelessness. This involves going out into the streets and places in the community where they have found their homes.

In addition to the first Saturday of the month 'free lunch,' the outreach will be expanded by including the third Saturday of the month as well. Other outreach commitments will be considered subsequently, such as, people suffering from substance abuse, people experiencing domestic violence, mental health concerns, and many others social issues.

Priority: Enhancing Communication and Parish-Wide Involvement in Outreach

The outreach committee will produce flyers to inform the people about the parish outreach and how they are able to help. The outreach committee will also endeavour to place information items regarding parish outreach in the parish bulletin.

□ HOSPITALITY

Priority: Identifying and Empowering the Spiritual Charism of Hospitality

The hospitality committee will focus on renewing the greeting ministry in the parish. It will engage with resource persons for this endeavour. The primary task at this stage is forming a hospitality committee. For this to be realised, a community campaign will be undertaken seeking parishioners who may be interested in being Mass greeters. Further, seeking membership on the hospitality committee is being prioritised.

Priority: Expanding and Structuring Hospitality Initiatives

The hospitality ministry commits to establishing the St. Patrick's Care providing the following areas of hospitality: transportation, emergency meals (in conjunction with the outreach committee), gardening, home visitation (in conjunction with the Extraordinary Ministers of the Holy Eucharist), and grief accompaniment.

Correspondence In	Date Received	Action	Correspondence Out	Date Sent
Sons and Daughters of God – Pauline Harling	31/08/2026	Present request to PPC 09/09/2026	Sympathy Card Monsignor John	18/08/2026
Oliver Lowther Technical Alliance and Dave Rayner Totally Sound	1/9/2026	Forward to Fr Pierre, Liz Lomax (worship Committee) Seeking direction		
Marina Suthers on behalf of Salvatorians Australia	3/9/2026	<i>Fr Rozo Palic will be visiting Australia in November and be in Perth to conduct his healing services as he has done previously with much success with the return of many back to the faith and also with physical healing of many who are sick. His only available day is Saturday 14th November at 10am.</i>		

Item	Time	Details	Person Responsible Action Timeframe
Welcome & Acknowledgement of Country	1 min	Helen	
Apologies			
Prayer		Prayer led by Helenmary Sykes	Prayer to be led by Tawanda
Minutes of previous meeting		Consider the accuracy of the minutes. Motion: That the minutes of the 12 August meeting be accepted.	Minutes accepted by Stephen H

Pastoral Matters	Father Pierre	Congratulation to Bishop Gerard for his Episcopal Anniversary. There have been many celebrations and there will be a Parish Mass and morning tea this weekend. Thank you to those assisting with the morning tea. Congratulations to the Presentation Sisters and Sr Christine and their 250-year anniversary. It was well represented and a beautiful celebration. St Patrick's Care launch was successful, and we are already making a difference to our community. Thank you to Mick Dixon and the donation of a new lawn mower. We still need more assistants and helpers in all areas. St Patrick's Outreach – every week now. Averaging 40 visitors now. Parishioners have been very supportive of this outreach initiative and donating generously.	
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		It is important that we have the safeguards in place for all people assisting. November 14 request for a Healing Mass priest to do a service in our Parish. Unsure of cost involved. Sons and Daughters of God – in conversations with them regarding involvement in the Healing Ministry and assisting with ministries performed on the day of the Healing Mass.	
General Business Is this a PPC issue? Can the PPC bring about change?		1. We do not have a quorum 2.YouthCare representative required as Rita Piparo is stepping down by the end of 2026. Do we put a callout to the wider parish – need someone passionate about this ministry. 3.Sustainability Weekend October- Coordinator The parish has made many changes through initiatives that have decreased the	

		parish footprint on the environment. Consider solar panels and storage to supplement use of electricity. (Brian Casteau, John) 2. Feast of Christ the King Celebration-Cathedral-Acknowledgement of volunteers/members of ministries? Certificate and Blessing Do we want to do anything else? 3. Safeguarding requirements - 4. Fr Palic Healing Mass opportunity 14 November PPC supports this opportunity for the parish.	
Stewardship Pillars		Formation (Fr Joel Villanueva OSJ, Stephen Hinton) Father Robert Barron 'The Mass' Study Series This has been identified as an area where people wanted to focus next in their formation journey. Proposal to commence on 30th September and run for 8 consecutive sessions. Cost approximately \$30 per	

		workbook. Each meeting is an hour in duration. Content focuses on all of the components of the Mass. From the 'Word on Fire' productions. Update re website – referred to next meeting Parish Facebook page – referred to next meeting	
		Outreach (Ryan and Anne Mallaby, Fr Nathan Barrie)	
		Hospitality Pillar (Seminarian Chris De Freitas) After its launch, St Patrick's Care has been ministering to our parishioners in the areas of grief accompaniment and with upcoming home visits. Thanks extended to Mick Dixon for donating a lawn mower to the Parish for use by St Pat's Care.	

		Worship (Helen Brown, Liz Lomax, Fr Pierre Repuyan) 1. Update - Sound System Projectors – Totally Sound email sent from Dave Rayner PPC Preference is for 2 screens on an angle. Need to have a device to easily integrate with the screens. Do we have someone who is able to coordinate? Training for prospective readers Dates? Who will be training?	
Subcommittees		<i>Finance report – Safeguarding report – Safeguarding officers meeting 18 October Michelle Scott</i> <i>BCC report – St Joseph's report – St Mary's Report -</i>	

Reports: Finance Safeguarding Schools			Send to ppc.secretary@bunburyparish.org
Prayer		Fr Pierre	
Meeting Closed		7.13 pm	
Upcoming Executive Meeting		7 October Wednesday	
Upcoming Council Meeting		14 October Wednesday	