



# BUNBURY PARISH PASTORAL COUNCIL MEETING

## Bunbury Parish Hall 6pm Wednesday 12th NOVEMBER 2025 MINUTES

|                                                    |   |                                                                                             |    |                                                       |   |
|----------------------------------------------------|---|---------------------------------------------------------------------------------------------|----|-------------------------------------------------------|---|
| Bishop George Kolodziej<br>Ex Officio              |   | Simon Jones<br>BCC Representative<br>Co-opted                                               | P  | Irene Rodgers<br>Hospitality Pillar<br>Representative | A |
| Father Pierre Repuyan<br>Ex Officio                | P | Helen Brown<br>Elected Member<br>Chairperson<br>St Mary's Representative/<br>Worship Pillar | P  | Bruddie Paypon<br>Elected Member                      | P |
| Father Jayan<br>Johnson HGN<br>Ex Officio          | P | Liz Lomax<br>St Joseph's Representative<br>Co-opted<br>Secretary /<br>Worship Pillar        | P  | Tawanda Benhura<br>Elected Member                     | A |
| Father Victor Lobo<br>Ex Officio                   | A | Helenmary Sykes<br>Elected Member<br>Safeguarding Officer                                   | A  | Shylet Benhura                                        | A |
| Brian Castieau<br>PFC<br>Ex Officio                | P | Anne Mallaby<br>Outreach Pillar<br>Representative                                           | Ab |                                                       |   |
| Dave Maguire<br>Formation Pillar<br>Representative | P | Ryan Mallaby<br>Outreach Pillar<br>Representative                                           | Ab |                                                       |   |

### Acknowledgement of Country

The Bunbury Parish Pastoral Council acknowledges the traditional custodians of the land that we are meeting on, the Wardandi People of the Noongar Nation. We pay respect to their elders' past, present and emerging and commit to walking in a spirit of Reconciliation as we walk respectfully together on this land and its waterways.

### Executive Committee

Father Pierre Repuyan  
Helen Brown  
Liz Lomax  
Position Vacant

### Meeting Protocols

- Be punctual**  
Being on time for meetings shows respect for the task at hand and courtesy to the rest of the meeting attendees.
- Be Prepared**  
Please ensure that you have taken the time to read the agenda for the upcoming meeting, the minutes of the previous meeting and relevant materials.
- Actively listen and participate with an open heart and mind**
- Participate in one conversation at a time**
- Speak clearly**  
When you speak during the meeting, make sure to speak loudly and clearly so everyone can hear you.
- Follow the agenda  
Staying on topic is preferred because it reduces time wasted on tangents. If you can, lead the conversation back to the original topic if you notice it has drifted to an unrelated subject.

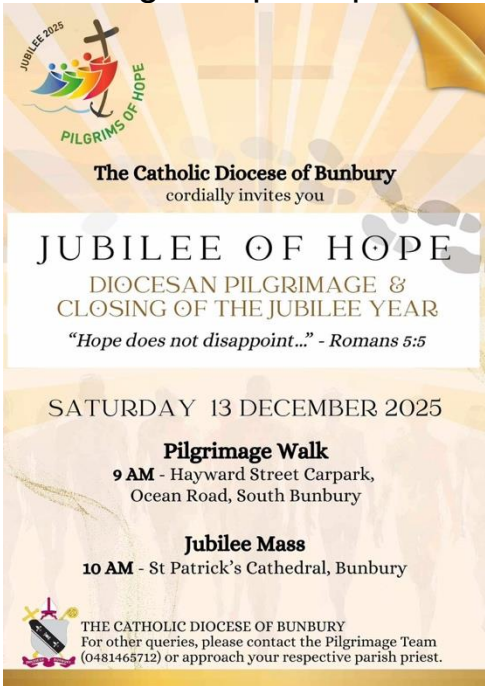
| Correspondence In                              | Date Received | Action                                                                                                                                                                                                 | Correspondence Out                                                                                                                                          | Date Sent |
|------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Email – Fionnuala Hannon Cathedral Choir       |               | Discussion with Fr Pierre and respond to email.                                                                                                                                                        | Response to concerns                                                                                                                                        |           |
|                                                |               |                                                                                                                                                                                                        | Welcome and invitation emails to new PPC members and setting of induction date.                                                                             | 10/10/25  |
| Emails from Simon, Bruddie, Tawanda and Shylet | 11/10/25      | Acceptance/apology of invitation                                                                                                                                                                       |                                                                                                                                                             |           |
| Email Kath Fenton Cathedral Bells              | 10/10/25      | Informing PPC of need for maintenance to bell ropes                                                                                                                                                    |                                                                                                                                                             |           |
| Albert Yong Laudate choir                      | 14/10/25      | Music ministry inclusion of new Mass Setting for Christmas Season                                                                                                                                      | Response - encouraged Laudate Choir to introduce and pass request on to Ian Mill Music Director.                                                            | 30/10/25  |
|                                                |               |                                                                                                                                                                                                        | Follow up email to Totally Sound – Response busy time of year with Jeff not in office for next two weeks. Contact made with him for update when he returns. | 6/11/25   |
| Feedback re Commentary                         | 26/10/25      | In noting the request for feedback, my compliments go to the initiation of the pre-Mass commentary. That is good - the comments are great to the start. Well done to whoever was behind the initiative |                                                                                                                                                             |           |

| Item                                            | Time          | Details                                      | Person Responsible<br>Action<br>Timeframe |
|-------------------------------------------------|---------------|----------------------------------------------|-------------------------------------------|
| <b>Induction of new PPC Members</b>             | <b>5.30pm</b> | Simon, Bruddie. Shylet and Tawanda apologies | Helen                                     |
| <b>Welcome &amp; Acknowledgement of Country</b> | 1 min         | Helen                                        |                                           |
| <b>Apologies</b>                                |               | See above                                    |                                           |
| <b>Prayer</b>                                   |               | Prayer led by Brian                          | February prayer led by Dave               |

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| <b>Minutes of previous meeting</b> |               | <b>Consider the accuracy of the minutes.</b><br><br>Motion: That the minutes of the meeting on 8 October be accepted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Minutes accepted by Dave |
| <b>Pastoral Matters</b>            | Father Pierre | <ol style="list-style-type: none"> <li>1. New format of Parish Bulletin – has been introduced.</li> <li>2. Cathedral Cleaners were published last weekend. A morning tea for existing and past cleaners to be held soon.<br/><br/>New groups to commence 20<sup>th</sup> November, 1 hour per month.</li> <li>3. St Patrick's Care is being launched 15/16 November for parish members only. Will be mentioned in the bulletin and there will be a commitment form for people who wish to assist. For emergency assistance. Workshops to be held for coordinators and volunteers.</li> <li>4. Feast of Christ the King. Holy Hour on the Saturday after 6pm Mass and Sausage</li> </ol> |                          |

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|  |  | <p>Sizzle on the Sunday after the 10am Mass. Source containers for water to supply for those attending.</p> <p>5. Advent – schedule to be released soon. Catechists want to have a role play of the Gospel for the 6.30pm mass on Christmas Eve.</p> <p>6. Youth Festival – we have one participant who has been granted full financial support.</p> <p>7. Synodal Evangelisation Team – for the implementation of synodality. Executive are meeting this Friday.</p> <p>8. Jubilee Year concludes soon – Pilgrimage 13<sup>th</sup> December from 9am. 2km walk. Invitation for PPC to participate in this event to show support.</p> <p>9. Lay ministers training – for acolytes and lectors. Meeting tomorrow to plan for this to occur. Open to other parishes as well. Training to be intensive and with a focus on</p> |  |
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|                                                                                             |  | <p>Liturgy. Renewal will also be taking place on a more regular basis.</p> <p>10. RCIC for Children – to be established and plan to be put forward to Parish with dates and commitment times.</p> <p>11. Youth – what are we doing here in our Parish?<br/>Can we please consider this - What can we do to assist in the development of this area? This is an area for further discussion.</p> <p>12. During the Christmas period the Parish Office will close on the 19<sup>th</sup> Dec and reopen on the 5<sup>th</sup> January.</p> <p>13. Migrant Cross visit for the Diocese. Next year. Needs to be planned and information put out to parishioners.</p> |  |
| <p><b>General Business</b><br/>Is this a PPC issue?<br/>Can the PPC bring about change?</p> |  | <p><b>1. Setting of agenda items.</b><br/>We need to give one another time to reflect on the agenda so when we meet, people have had the opportunity to pray and reflect on</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |

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|                                                               |  | <p>topics and are adequately prepared to discuss matters. Topics are not just to be brought up on the night and discussed – going forward we ask that all items are placed on the agenda or they will be held over for the following month.</p> <p>2. <b>PPC end of year gathering-</b> Restaurant – 10<sup>th</sup> December 6pm<br/>China City –</p> <p>3. PPC is invited and encouraged to participate.</p>  |  |
| <b>Stewardship<br/>Pillar Items<br/>for<br/>consideration</b> |  | <p><b>Worship</b></p> <p>Letter sent to Commentators, Readers of the Word and EMHC's reminding them of the adjusted process to their ministry. There are still several people not following new process.</p>                                                                                                                                                                                                                                                                                       |  |

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|  |  | <p>Survey will be sent to Music ministry choirs/ musicians/singers to gather data on what is working and what could be improved in readiness for a meeting with Ian Mills.</p> <p><b>Sound system -</b></p> <p>Totally Sound is preparing a scope of work re: the Cathedral sound system. We are waiting for this, an email has been sent to get progress report.</p>                                                                                                                      |  |
|  |  | <p><b>Formation</b></p> <p>Suggestion made for PPC to focus on Pope Leo XIV's Exhortation Dilexi Te. Document with an explanation has been shared.</p> <p><a href="https://www.vatican.va/content/leo-xiv/en/apost_exhortations/documents/20251004-dilexi-te.html">https://www.vatican.va/content/leo-xiv/en/apost_exhortations/documents/20251004-dilexi-te.html</a></p> <p><a href="https://cafod.org.uk/pray/dilexi-te-explained">https://cafod.org.uk/pray/dilexi-te-explained</a></p> |  |

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|                      |  | <p><b>Outreach</b></p> <p>Now providing service x2 per month. This service is gaining more traction.</p> <p>We will give flyers to Soup Van and advertise through other agencies such as Pregnancy Assist to encourage people to attend the Saturday lunch session.</p>                                                                                                                                                       |  |
|                      |  | <p><b>Hospitality</b></p>                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Subcommittees</b> |  | <p>Planning Committees:</p> <p><b>Feast of Christ the King</b><br/> Dean of the Cathedral<br/> Officiating. We are returning to an old tradition of acknowledging parish volunteers and those in ministries throughout the parish at this celebration. Those who have assisted who are in attendance will be asked to stand for a blessing.<br/> Prayer card created to be read at Mass. Shared sausage sizzle after 10am</p> |  |

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|                                                          |  | <p>Mass - bring a plate to share.</p> <p>Regular masses for the weekend still to occur as per usual.</p> <p>Holy Hour following the 6pm Saturday Vigil Mass will take place.</p> <p>Question: Is the parish providing water bottles and juice boxes? We will provide water for drinks, not juice boxes.</p>                                          | Fr Pierre to assist with this.                                                               |
| <b>Reports:<br/>Finance<br/>Safeguarding<br/>Schools</b> |  | <p><i>Finance report – Introduction of a better / more effective form of messaging in the Parish Office. New process to be followed.</i></p> <p><i>Columbarium is in steady demand – new holes to be drilled to accommodate.</i></p> <p><i>BCC report – tabled</i><br/> <i>St Joseph's report – tabled</i><br/> <i>St Mary's Report - Tabled</i></p> | Send to <a href="mailto:ppc.secretary@bunburyparish.org">ppc.secretary@bunburyparish.org</a> |
| <b>Prayer</b>                                            |  | Fr Jayan                                                                                                                                                                                                                                                                                                                                             |                                                                                              |
| <b>Meeting Closed</b>                                    |  | 6.58pm                                                                                                                                                                                                                                                                                                                                               |                                                                                              |
| <b>Upcoming Executive Meeting</b>                        |  |                                                                                                                                                                                                                                                                                                                                                      |                                                                                              |

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| <b>Upcoming<br/>Council<br/>Meeting</b> |  | Wednesday 10 December @<br>6pm China City Restaurant<br>for end of year meal together |  |
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